




# **St Helen's Church of England Primary School**



## **Anti-Bullying Policy**


**Our curriculum vision at St Helen's CE Primary School**

**S** eeking Achievement for all  
**H** opeful through our Christian values  
**I** nspire through our knowledge rich curriculum  
**N** urturing and preparing for life through Jesus' love  
**E** mbracing equality and diversity



**Our LDST Prayer**  
**Heavenly Father,**  
**Let peace, friendship and love grow in our schools.**  
**Send the Holy Spirit to give:**  
**Excellence to our learning,**  
**Love to our actions and**  
**Joy to our worship.**  
**Guide us to help others,**  
**So that we may all**  
**Learn, Love and Achieve, Together with Jesus.**  
**Amen**

**"You are the light of the world... Let  
your light shine before others."**  
**Matthew 5:16**



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At St Helen's CE Primary School our statement is Love, Learn and Shine Together. We aim to maintain and develop a Christian ethos and encourage an atmosphere of warmth and calm, where all in our school community are equally valued, are listened to and work together as part of the wider community.

## Affirmation

St Helen's CE Primary School recognises that bullying of anyone in our school community is an issue to be taken seriously. We recognise the damage it can cause to the education of the victim, the wellbeing of the victim, the perpetrator and the school as a whole. We are committed to working towards its complete eradication and to establish appropriate means of providing after care should an incident of bullying occur.

We are committed to ensure our school acts proactively to ensure that we meet our duties under the Equality Act and challenge bullying of anyone due to their differences or perceived differences.

[https://www.equalityhumanrights.com/sites/default/files/psed\\_guide\\_for\\_schools\\_in\\_england.doc](https://www.equalityhumanrights.com/sites/default/files/psed_guide_for_schools_in_england.doc)

## Definition of Bullying

Bullying is defined as deliberately hurtful behaviour, repeated over a period of time, where it is difficult for those being bullied to defend themselves. It can take many forms, but the three main types are physical (e.g. hitting, kicking, theft), verbal (e.g. name calling, racist remarks, gender remarks) or indirect (e.g. spreading rumours, excluding someone from social groups). Single incidences of verbal or physical attack, and behaviour, which is hurtful but not intentional, should also be taken seriously and dealt with accordingly.

## Preventing Bullying happening in our school

We foster a clear understanding that bullying, in any form, is not acceptable. We are proactive in our approach to preventing bullying by:

- Regularly discussing of our school's values in the classroom, the playground, whole school assembly and collective worship. Children are encouraged to show kindness and respect to each other, staff and the wider community.

- Using the curriculum to develop children's understanding of bullying and its effects.

- Developing through our RE teaching understanding, tolerance and acceptance of all regardless of their religious beliefs.

- PSHE lessons, including circle time encouraging good behaviour and developing understanding and acceptance of cultural differences and diversity.

- Anti-bullying focused week

- Regular praise of positive and supportive behaviour by all staff using verbal praise, stickers and through team and class points system

- Trained playground leaders, Buddy Bench in playground, Trained PLT group 'The Guardians

- Worry Box for children to use to express anxieties or concerns

- Anti-Bullying Workshops and Performances

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## The Roles and Responsibilities of Staff

Staff must act firmly against bullying wherever and whenever it appears  
Individual members of staff must be alert to signs of bullying and act promptly and firmly against it. Failure to respond to incidents may be interpreted as condoning the behaviour.

### St Helen's Children

It is important that our children should:

Be involved in the development and reviewing of anti-bullying policies and practice  
Learn about what constitutes bullying and what to do about it  
Have opportunities to develop the skills to resist bullying and to deal with bullying  
Be aware that knowing about bullying by, or to others and doing nothing is unacceptable.

### St Helen's Parents / Carers

St Helen's parents' / carers' role is to help the school to deal with bullying. They should:

Discourage their children from using bullying behaviour at school, at home or elsewhere  
Take an active interest in their children's school life, especially with regard to friendships, playtime and the journey to and from school  
Watch out for signs that their children are being bullied, or are bullying others  
Contact the school at the first sign if they are worried that their children are being bullied or are bullying others.

### St Helen's Governors

The St Helen's Governors' role is to ensure that the school has a policy, that all staff operate the policy and that it is effective. The governing body should:

Review the school's bullying policy regularly  
Consult all interested parties in revising the policy as necessary  
Help to explain the policy to all interested parties  
Ask for information to enable it to monitor the implementation and evaluate the effectiveness of the policy.

### All members of St Helen's school community are encouraged to:

Respect everyone and celebrate their differences  
Be polite and helpful at all times  
Be kind and friendly  
Listen carefully to each other  
Try our very best in all we do to keep safe

Throughout their time with us at St Helen's CE Primary School, children will have the opportunity to experience what it is to be part of a community. As part of this experience there will be daily encounters with other people, which will provoke various examples of ways in which people relate to one another. The lead examples will come from the staff and their relationship and interaction with one another, but this will also permeate to pupils across the school.

## School will:

Participate in national and local initiatives such as Anti-bullying Week and E-Safety week.  
Seek to develop links with the wider community that will support inclusive anti-bullying education  
Offer support to parents on how to help their children engage safely and responsibly with social media, perhaps through a parents' evening, advice in a school newsletter or signposting to other sources of support and advice  
Regularly counsel and educate the whole school community on e-safety and the prevention of cyber-bullying  
Consider the use of specific strategies e.g. peer mentoring  
Raise awareness of the nature of bullying by producing a child friendly version of this policy document.

## Procedures for dealing with bullying

When an allegation has been made, the following procedure should be followed:

Discussions with the victim. This will require patience and understanding. Remember - Listen, believe, act  
Identify the bully/bullies  
Discussions with the bully/bullies. Record evidence (pupils, class, date, incident, type of alleged bullying, discussion and sanctions) in the class behaviour book. This book will be reviewed regularly to see if any patterns are evident involving the same child/ children  
Make it clear that bullying is not acceptable at St Helen's CE Primary School  
Inform Senior management and give written ascertained details  
Separate discussions with parents of bully and victim  
Where patterns are evident, evidence will be recorded on safeguarding record sheet and passed on to safeguarding team  
Decide on the course of action and what support is needed. Sanctions for the bully may include withdrawal from favourite activities, loss of playtimes, report card, isolation from class or exclusion from school, depending on the perceived severity of the incident(s)  
Continue monitoring the situation by observing at playtimes/lunchtimes and having discussions with the victim to ensure no repetition

In the Early Years Foundation Stage staff will record any incidents between children, or information from parents about the alleged treatment of their child by others in a confidential diary. Incidents will be recorded following the guidelines for Key Stages 1 and 2, but dealt with in an age appropriate way. This record will be reviewed regularly to see if any patterns emerge involving the same child/ children.

## Recording

Recording incidents is very important as it helps to identify any patterns regarding bullying behaviour.

If a staff member feels that the situation is of a serious nature and requires further action, it will be passed on to the Headteacher or Assistant Headteacher and they will attend to the matter either with the member of staff concerned or on their behalf. In order to monitor the frequency with which incidents of bullying take place, staff will record them including the following information:-

- The pupil's name
- Their class
- Brief details about the alleged incident
- Who dealt with it
- What action was taken

**Cyberbullying at St Helen's** - Tackling cyber bullying directly links to The St Helen's Acceptable Use of Technology Policy.

Mobile, Internet and wireless technologies have increased the pace of communication and brought benefits to users worldwide. But their popularity provides increasing opportunities for misuse through 'cyberbullying'. It's crucial that children and young people, who are particularly skilful at adapting to new technology, use their mobiles and the Internet safely and positively, and that they are aware of the consequences of misuse. School staff, parents and pupils at The St Helen's have to be constantly vigilant and work together to prevent this form of bullying and tackle it wherever it appears. The advent of cyberbullying adds new dimensions to the problem of bullying. Unlike other forms of bullying, cyberbullying can follow children and young people into their private spaces and outside school hours. Cyber bullies can communicate their messages to a wide audience with remarkable speed and can often remain unseen and unidentifiable.

## What is cyberbullying?

Cyberbullying is bullying that takes place over digital devices like mobile phones, computers, and tablets. Cyberbullying can occur through SMS, Text, and apps, or online in social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, false, or mean content about someone else. It can include sharing personal or private information and/or pictures about someone else causing embarrassment or humiliation. Some cyberbullying crosses the line into unlawful or criminal behaviour, which is why children need to understand the implications of their actions.

The most common places where cyberbullying occurs are:

- Social Media, such as Facebook, Instagram, Snapchat, and Tik Tok (*Please note there are age restrictions for these apps. Most apps start at 13 years old*).
- Text messaging and messaging apps on mobile or tablet devices
- Instant messaging, direct messaging, and online chatting over the internet
- Online forums, chat rooms, and message boards, such as Reddit
- Email
- Online gaming communities

School staff, parents and pupils at The St Helen's need to work together to prevent this and to tackle it whenever it occurs.

### **What is LGBT+ bullying?**

LGBT+ bullying is designed to intimidate, humiliate, ridicule or undermines the confidence of another student by reason of the student's sexuality, gender identity whether by established fact or assumption. This could be any hostile or offensive action against lesbians, gay males, bisexuals, transgender persons or in relation to gender identity or those perceived to be.

These actions might be:

- Verbal, physical, or emotional (social exclusion) harassment, insulting or degrading comments, name calling, gestures, taunts, insults, jokes or banter.
- Offensive graffiti.
- Humiliating, excluding, tormenting, ridiculing or threatening refusing to work or cooperate with others because of their sexual orientation or identity.

Any reported incidents should be taken to the safeguarding team and documented on CPOMS under the correct categories.

### **St Helen's has a duty to ensure that:**

- Teachers have sufficient knowledge to deal with cyber bullying in school
- The curriculum teaches pupils about the risks of new communications technologies, the consequences of their misuse, and how to use them safely
- All e-communications used on the school site or as part of school activities off-site are monitored
- Internet blocking technologies are continually updated and harmful sites blocked
- They work with pupils and parents to make sure new communications technologies are used safely, taking account of local and national guidance and good practice
- Security systems are in place to prevent images and information about pupils and staff being accessed improperly from outside school
- They work with police and other partners on managing cyber-bullying.

### **St Helen's Staff:**

Have responsibilities in:

- Teaching children safe Internet etiquette
- Applying school policy in monitoring electronic messages and images
- Giving pupils key guidance on: personal privacy rights, material posted on any electronic platform and photographic images
- Taking action if a pupil is being cyber-bullied or is bullying someone else
- Teaching pupils the value of e-communications and the risks and consequences of improper use, including the legal implications.

Parents of St Helen's pupils are encouraged to share these guidelines:

- Don't wait for something to happen before you act
- Make sure your child understands how to use these technologies safely and knows about the risks and consequences of misusing them
- Make sure their child knows what to do if they or someone they know are being cyber bullied
- Encourage your child to talk to you if they have any problems with cyber bullying. If they do have a problem, contact the school, the mobile network or the Internet Service Provider (ISP) to do something about it
- Parental control software can limit who your child sends emails to and who he or she receives them from. It can also block access to some chat rooms.

### The law is on your side

The Protection from Harassment Act, the Malicious Communications Act 1988 and Section 43 of the Telecommunications Act may be used to combat cyber-bullying. People may be fined or sent to prison for up to six months.

### Promotion of this Policy

The policy and methods for reporting bullying concerns will be promoted throughout the school, for example on the school website, in information packs for new pupils and staff, and through regular awareness raising activities with staff, existing pupils and their families.